



# WHITMORE PARK PRIMARY SCHOOL

Halford Lane  
Coventry CV6 2HG

Tuesday 7<sup>th</sup> February 2017

Dear Parents / Carers

## Reception Parent Meetings

Parent meetings for Reception children will be held on **Monday 6<sup>th</sup> March 2017 and Tuesday 7<sup>th</sup> March 2017**. The meetings will take place in your child's **Reception classroom** after school between **3:30pm and 6:00pm**. Please see the slip below for your allocated time.

This meeting will provide an opportunity for your child's class teacher to discuss how your child has settled into school and to answer any questions that you may have about your child's learning in Reception.

Please note that the meetings are for **10 minutes**. If it is found at the meeting that there is more to discuss, then an additional appointment can be made after school on a different day.

Please return the slip below to your child's class teacher by **Monday 13<sup>th</sup> February**. If the given time below is not suitable then please speak to your child's class teacher who will arrange a different time with you.

If you have any questions, please do not hesitate to speak to your child's class teacher.

Thank you for your co-operation with this matter.

Yours sincerely

Miss Ridgway  
Reception Leader

---

## Reception Parent Meetings

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Parent Meeting Day and Time: \_\_\_\_\_

\*I will / will not be able to attend the parent meeting (\*Please delete as appropriate).

Signed: \_\_\_\_\_ (Parent / Carer) Dated: \_\_\_\_\_

Tel: 024 7633 5697

Email: [Admin@whitmorepark.coventry.sch.uk](mailto:Admin@whitmorepark.coventry.sch.uk)

