



The School Milk Project

www.schoolmilk.co.uk

Milk Development Council,
Stroud Road, Cirencester, Glos GL7 6JN
Telephone 0870 241 2693

Dear Parents / Carers

Subsidised School Milk

.....is available at Whitmore Park Primary School

Drinking a 1/3rd pint of milk each day at school will provide your child with a whole host of vitamins and minerals as well as about 50% of your child's daily calcium requirement.

We need to order milk for **SPRING TERM 2017**, this runs from:

WEDNESDAY 4TH JANUARY 2017 until FRIDAY 7TH APRIL 2017 INCLUSIVE
THE COST FOR THIS PERIOD IS £13.86 (this is a total of 63 days)

If you would like your child to receive milk you must make the full payment of **£13.86** by midday on **FRIDAY 2ND DECEMBER 2016**. **This payment can be made by online via the School Gateway smartphone app or website** (please see overleaf for a reminder of how to register for this new service). Please note that if you pay online you are **not** required to complete and return the order form.

If you choose to pay by cash you must complete the **Milk Order Form** at the bottom of this letter and return to school with the **full payment**. **Please send the correct amount – we do not give change – if you send the wrong amount it will be returned to your child.** Unfortunately, refunds will not be made in instances of absence during the term. **Any orders received after midday on the 2nd DECEMBER 2016 WILL NOT be accepted. Money must be given to the class teacher in a sealed envelope with your child's class, name, amount and "Milk Money" written on it, otherwise it will also be returned.**

If you have any queries regarding the school milk scheme, please contact the school office.

Yours sincerely

Sarah James

Sarah James
For the School Milk Project

Milk Order Form SPRING 2017

Please complete all details on this form and return it with your **full TERMLY** payment of **£13.86** to the school office by **FRIDAY 2ND DECEMBER 2016**

SPRING TERM 2017

Pupil Name..... Year / Class.....

Parent/Guardian's Name.....

Please make all cheques for £13.86 payable to Whitmore Park Primary School.



Reminder – New online payment service

You can now make online payments to school via instant bank transfer, credit or debit card

We've introduced a new service - 'School Gateway'. This means that you will be able to make online payments via the School Gateway smartphone app or website. You will also be able to view school meal balances and top them up at any time.

We will notify you by letter, text or email when new items such as school trips or tickets for events are available for payment on School Gateway. You will also be able to give online consent, where required, for your child to take part in activities.

Aside from saving the school time and money on administration, School Gateway will also make it easier for parents to pay any time 24-7 and reduce the amount of cash being carried by children on school premises.

What you need to do now:

Activate your School Gateway account. It's quick and easy to do. All you need are your email address and mobile number that school holds on record for you.

- **Download the app:** If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS it saves the school money when we send you a text message.

OR

- **Visit the website:** www.schoolgateway.com and click on 'New User'. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you're having trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record. Please call the school and we'll update the details on our system.

We hope that you will find School Gateway to be a fast and easy way to pay for school items.